



## Program Coordinator – Iraq

**Country:** Iraq – Location: Erbil, Kurdistan Region of Iraq

**Duration:** 7 months, from December 2018/January 2019 – (pending funding validation)

**Conditions:** Salaried contract, gross monthly salary of €1800 to 2300, monthly per diem 650 USD, medical coverage of 100% + repatriation insurance + provident fund, accommodation, international and local transportation as part of the mission, break every 3 months. More information on [www.trianglegh.org](http://www.trianglegh.org); under "Participate".

Family Duty Station: No

### Presentation of TGH

#### ***"Actor in a sustainable and shared solidarity"***

Founded in 1994, TGH is a French international solidarity organization based in Lyon. The association designs and implements emergency, rehabilitation and development programs in the following sectors: water, hygiene and sanitation, civil engineering, food security and rural development, socio-educational and psychosocial. TGH is currently operating in 11 countries in Africa, Asia, Europe and the Middle East.

### Context

The Regional conflict in Iraq and Syria will complete its sixth year with no rapid end in sight. It has torn apart families, displacing more than 11 million individuals: more than 7 million inside the country and more than four million who have fled the conflict in search of safety in neighboring countries, including Lebanon, Jordan, Turkey, Egypt and Iraq, and further afield in Europe (507,421 persons by the end of September 2015). More than 240 000 Syrian refugees were still settled in Northern Iraq as of July 2018, most of which in the Kurdistan Region of Iraq refugees (source: UNHCR). Overall, Iraq has seen major displacement of an estimated three million persons within its borders due to the advance of ISIS and subsequent fight to push them out of Iraq.

As of September 2018, still more than 1,9 million people were displaced in Iraq, out of which 1.3 million in the 4 northernmost governorates of Ninewa, Dohuk, Suleymaniyah and Erbil, where TGH operates. More than 4 million people are recently returned.

The defeat of ISIS's last remaining strongholds in Iraq is now leaving ground for reconstruction. However, in places such as West Mosul that have seen severe destruction or remote areas where services are lacking, returns are not happening fast and Iraqi people are still displaced in IDP camps of Ninewa or the East bank of Mosul. Furthermore, the political and military stalemate between the Federal Government and Iraqi Kurdistan which followed the 25th September Kurdish independence referendum is keeping the tension high along the disputed territories, and plummeted Kurdistan into a budgetary crisis which presents serious challenges in the access to services (e.g. education) for displaced and host community populations. More recently, Iraqi elections, whose outcome is still uncertain to this date, put an additional level of inter-community tensions as military groups contribute to the political shaping of the areas retaken from ISIS.

## Presentation of the mission and project

TGH worked in Kurdistan from 1995 to 1999 in the education and agriculture sectors to support refugees from Turkey. In 2013, TGH reopened a mission in Kurdistan and conducted several projects in Erbil: WASH in schools, Winterization distribution, Education and psychosocial support. Since 2016, TGH has deployed an emergency response supporting Iraqi IDPs in three camps of Ninewa Governorate (Khazer M1 and Nimrud, Salamiyah 1 and more recently Salamiyah 2 camps) with child protection services and education in emergencies. TGH has also been conducting and still developing livelihood activities towards vulnerable returnee households in rural Tilkaif / Hamdaniya districts. More recently TGH have opened sub-offices in Baghdad and in Mosul for the Mosul / Hamdaniya operations and develop further project in Federal Iraq.

## TGH's ongoing and expected interventions

- Since the beginning of the military operations to retake Mosul and surrounding ISIS-occupied areas, TGH has been providing emergency Child Protection interventions in several IDP camps of Hamdaniyah district (Khazer M1, Salamiyah 1, Salamiyah 2 and Nimrud camps) in Ninewa governorate. In spite of progressive returns, camps remain populated and are expected to continue to be so during the first semester of 2019. TGH therefore intends to pursue its intervention;
- TGH has established in 2018 a Community Based Center in East Mosul, aiming to provide non formal education, child protection and vocation training services to children, youth and parents of Al Arbajiyah, Al Mrur and Al Shikiyah neighborhoods. TGH intends to extend this approach in 2019, notably in West Mosul;
- TGH also plans to roll out a child protection mobile intervention in Tel Afar and surrounding areas (Ninewa governorate);
- TGH is currently planning a food security and livelihood approach in Hamdaniyah district, following two consecutive animal health programs conducted in Telafar and Tilkaif districts (Ninewa governorate).
- In the Kurdistan Region of Iraq, TGH is involved since 2017 in an institutional support program aiming to build the capacities of KRI's Ministry of Labor and Social Affairs, and the 3 Directorates of Social Affairs of Erbil, Dohuk and Suleymaniya governorates.

## Job description

The Program Coordinator ensures the coordination of projects implemented in Ninewa, Dohuk, Erbil and Suleymaniya governorates, in the field of Child Protection, Education, Vocational Training, Food Security and Livelihood. He/she ensures the quality of interventions.

He/she directly supervises 3 to 5 Project Managers, as well as a Child Protection Technical Advisor. He/she works under the direct supervision of the Head of Mission, and has a direct collaboration with support Coordinators. He/she also has functional links with TGH HQ FSL and Education and Protection Technical Advisors.

### The main responsibilities include:

- A-** Supervising the current projects and their implementations on the field in accordance with TGH's general strategy as well as the one defined for Iraq programs.
- B-** Proactively contributing to the strategic programming and constant adaptation of the operational strategy regarding the evolutions of humanitarian situation
- C-** Ensuring the relevance, integration and quality of interventions, in accordance to TGH, national and regional standards.
- D-** Ensuring project monitoring and evaluation, internal reporting and capitalization.
- E-** Ensuring external reporting and coordination
- F-** Managing project management teams,
- G-** Contributing to maintain and develop current and future partnerships with international and national NGOs, as well as local authorities and technical departments.

## **Main Tasks**

### **Supervision and support of the Program Department**

- Supervises projects implementation and coordination in close co-operation with projects managers;
- Provides technical and methodological support on project launching, implementation and follow-up to the project team through the supervision of the Child Protection Technical Advisor, and in collaboration with TGH HQ Technical Advisors;
- Works in close collaboration with the different support departments (administration, logistic, etc.);
- Designs and implements relevant project management tools;
- Supports project managers in their negotiation with local authorities and organizations to ensure the continuity and relevance of TGH projects within the national policies;
- Proposes relevant adaptations to the organizational chart and participate to its implementation (job description and so on) in link with HoM and Support coordination team;
- Identifies capacity-building needs among project teams and partners, and facilitates internal and/or external training sessions according to available means.

### **Program quality and monitoring**

- Ensures the quality of project implementation, in coherence with TGH's strategy and donor requirements;
- In collaboration with the Project Manager and Technical Advisor, contributes to the design of monitoring tools and processes and ensures their relevance to each intervention areas and sector requirements;
- Analyses and capitalizes project data;
- Controls the achievement of programs through regular visits to project sites;
- Organizes monitoring assessments to follow-up project quality;
- Provides guidance on the adaptation of project implementation if deemed relevant;
- Capitalizes of lessons learnt, methodologies and tools;
- Compiles and analyzes monthly reporting tools (MFU, SitRep);

### **Operational strategy**

- Collects and analyzes information about the humanitarian situation in TGH's area of intervention and other areas of Iraq;
- Proposes and organizes monitoring and evaluation missions;
- Proposes strategies and methodologies of intervention that would match with Iraqi context;
- Participates to the development of new intervention areas and sectors;
- Proactively participates to the design of TGH Iraq's operational strategy;
- In direct link with the Head of Mission, contributes to secure donor funding for the development of new interventions.

### **Reporting**

- Supervises and contributes to donor reporting, in accordance with deadlines;
- Contributes to the writing of proposals and technical reports for donors, in collaboration with the HoM, support coordination team and HQ.

### **External coordination**

- Maintains and develops' TGH good working relationship and visibility with local authorities, donors, UN agencies and NGOs;
- Represents TGH in external coordination meetings (clusters, technical working groups, etc.);
- Ensures proactive coordination with NGOs present in Iraq;
- Develops adequate partnership with international and local organization or public services (upon validation of the HoM).

## **Profile required**

### **Educational background and experiences**

- Generalist educational background: master in humanitarian field, project management, politics.
- Technical knowledge about Child protection - Education is an asset;
- Technical knowledge about livelihoods programming is an asset;
- Minimum 4 years in the management of emergency humanitarian programs
- Experience in emergency and post-emergency contexts

### **Skills**

- Strong communication, analysis and reporting skills
- Knowledge of project cycle management and tools
- Management qualities
- Strong organizational capacities
- English mandatory (oral and written); Arabic would be a plus

### **Personal Qualities**

- Strong interpersonal and intercultural skills;
- Pro activity and flexibility
- Autonomy and sense of team working

## **Application**

Applicants are invited to send a resume + a cover letter by mail to the following e-mail address:  
[recrutement@trianglegh.org](mailto:recrutement@trianglegh.org)